

What's Changed on 03/16/2020**What's Changed on 03/16/2020**

Change: Offering Grant Diversion to Eligible CA Applicants is Mandatory
Reminder: CA and NA Out of State IPV Disqualifications
General Information: AZTECS Screen Implementation Delayed
General Information: Forms Update

This page relays to staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [FAA6.R01](#) of the CNAP Manual.

The above list summarizes the information on this page. Within the CNAP Manual, each item listed above links to screens below.

<i>Change: Offering Grant Diversion to Eligible CA Applicants is Mandatory</i>

EFFECTIVE DATE: For all interviews completed on or after 03/16/2020

This change aligns the CNAP Manual with the Arizona Administrative Codes (AAC).

It is mandatory to offer Grant Diversion to CA applicants when Grant Diversion requirements are met. The Grant Diversion Script and Applicant Agreement (FAA-1410A) form or the GD Applicant Agreement and Script (A029) notice must be completed and placed in the case file. The completed FAA-1410A or A029 is required even when the applicant declines the option for Grant Diversion and wants to continue their application for Cash Assistance.

Policy reference(s) revised due to this change:

FAA1.A11A – [Programs Administered by FAA - Cash Assistance \(CA\) - Overview](#) [Prior Policy](#)

Clarified that offering the GD option is mandatory. Added that the FAA-1410A or the A029 must be completed even when the participant declines the Grant Diversion option. (Effective for all interviews completed on or after 03/16/2020)

FAA1.E01A – [Application Screening - New Application Screening](#) [Prior Policy](#)

Added the requirement to screen Cash Applications for potential GD eligibility. (Effective for all interviews completed on or after 03/16/2020)

FAA5.D05B – [Grant Diversion \(GD\) Process](#) [Prior Policy](#)

Added that the participant must sign the FAA-1410A or the A029 even when they decline the Grant Diversion option. (Effective for all interviews completed on or after 03/16/2020)

Reminder: CA and NA Out of State IPV Disqualifications

The following reminders were added to case participation for CA and NA IPV disqualification:

- Out of state IPV disqualification time frames apply in Arizona.
- An individual disqualified for an IPV is disqualified in every state.
- For CA, when the participant reports receipt of benefits in another state contact that state. Inquire as whether the participant has an IPV disqualification.
- For NA, use the electronic Disqualified Recipient System (eDRS) to identify out of state IPV disqualifications.

This information was added to remind staff that an IPV sanction from another state applies in Arizona as well.

For more information, see [FAA2.D05C.01](#) and [FAA2.D05C.05](#) in the CNAP Manual.

General Information: AZTECS Screen Implementation Delayed

Implementation of the new Verify Terminated Employment Income (VETE) screen and VETE Case Documentation (VECD) sub screen announced last week have been postponed. The VETE and VECD screens are not ready for implementation. The implementation date is currently on hold and will be announced at a later date.

General Information: Forms Update

Changes to Forms – 03/07/2020 through 03/13/2020

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period

Newly created forms:

- No forms were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

